



Toddler Program 2010-2011
 For students ages 15 months through 3 years

Classes operate June 21, 2010 through June 15, 2011

Closed and no child care available

All federal holidays

July 5–9, 2010

The Wednesday before and the Friday after Thanksgiving

December 20–31, 2010

Schedule Options

5 Full Days		\$1100
Monday–Friday 9:00 am–3:30 pm		
3 Full Days		\$750
Wednesday, Thursday and Friday 9:00 am–3:30 pm		
2 Full Days		\$560
Monday and Tuesday 9:00 am–3:30 pm		
5 Half Days		\$600
Monday–Friday 9:00 am–12:00 noon		
Extended Care		
Morning Child Care Monday–Friday 7:30 am–9:00 am		\$90
Afternoon Child Care Monday–Friday 3:30 pm–5:30 pm		\$90
Morning and Afternoon Child Care* Monday–Friday 7:30 am–5:30 pm		\$175
*includes Child Care–only days		
Child Care punch card (valued at \$12 per hour)		\$60
Child Care–only days 9:00 am–3:30 pm		\$50

Fees

New-student application	\$75
Enrollment	\$100
Materials (for full school year)—non-refundable	
2 day and 5 half-day	\$225
3 day and 5 day	\$275

Tuition Schedule

Schedule Options	Annual Tuition (if paid monthly)	Tuition Deposit (Non-refundable, applied to monthly tuition in 12 equal installments)	Monthly Tuition (less portion of tuition deposit)	Semi-Annual Tuition Payment (includes 3% discount for payment by June 25 and/or December 18)*
5 Full Days	\$13,200	\$1,100	\$1100-92 = \$1008	\$5,869
3 Full Days (Wed, Thurs, Fri)	\$9,000	\$750	\$750-63 = \$687	\$4001
2 Full Days (Mon & Tues)	\$6,720	\$560	\$560-47 = \$513	\$2,988
5 Extended Days	\$15,300	\$1275	\$1275-106 = \$1169	\$6,802
3 Extended Days (Wed, Thurs, Fri)	\$10,200	\$850	\$850-71 = \$779	\$4,535
2 Extended Days (Mon & Tues)	\$7,500	\$625	\$625-52 = \$573	\$3,334
5 Half Days	\$7200	\$600	\$600-72 = \$528	\$3201

*This payment is calculated by taking the annual tuition, minus the deposit, deducting 3% of the remainder, then dividing by 2, i.e. $13200 - 1100 = 12100$; $12100 \times .03 = 363$; $12100 - 363 = 11737$; $11737 / 2 = 5869$. If a child is withdrawn before the end of the school year, the 3% discount will be forfeited.

Enrollment Procedure

To apply for admission to Issaquah Montessori, the following items are needed:

1. **A completed application form accompanied by a \$75 application fee.**
2. After your child is accepted, Issaquah Montessori will provide an **enrollment contract to be returned with a \$100.00 enrollment fee.** Signatures of both parents or guardians must be affixed for the contract to be accepted by Issaquah Montessori.
3. **Payment of the appropriate materials fee for the full school year. This fee is not refundable.** This fee is prorated when enrollment occurs mid-year.
4. **Payment of a non-refundable tuition deposit equal to one month's tuition, due at the time of enrollment.** This deposit will be deducted from monthly tuition in twelve equal payments. (Each monthly tuition payment is reduced.) This fee is prorated when enrollment occurs mid-year.
5. **Completed Emergency Medical Consent, Contact Information and Immunization forms.** The date of the last physical exam must be recorded. Immunizations must be current. (Exemptions may be accepted for personal or religious reasons.)

Tuition Payment and Billing Procedures

- Issaquah Montessori is a year-round preschool and kindergarten program.
- Tuition is based on a ten-month period.
- Payments may be made semiannually, or in ten equal installments, each due on the 25th day of the preceding month. A 3-percent discount applies to semiannual payments made by August 25 and January 25.
- We prefer that you make payments by automatic withdrawal. If you pay by check and we receive two late payments, we will require that all future payments be made by automatic withdrawal.
- **September's tuition is due August 25.**
- Tuition is due in full, despite vacations, school closures, illness or absences.
- If you need to make other payment arrangements, we will be happy to discuss reasonable alternatives.
- We offer a 3-percent discount for full-time enrolled siblings of full-time enrolled students. This discount applies to the student with the lower tuition fee.

We charge a \$30 fee for each returned payment. If we do not receive a tuition payment by the 1st day of the month, we charge a \$25 late fee. If we do not receive payment by the 5th day of the month, your child will not be allowed to attend the school until you make payment arrangements with Issaquah Montessori.

Add-on time for additional schooling is computed at the rate of \$12 per hour, rounded to the nearest quarter hour. These fees are due at the time of pickup or can be added to your next tuition payment. You are required to call the school to determine whether space is available for your child. A late fee of \$5 per quarter hour after scheduled dismissals must be paid at pickup if you have not made prior arrangements.

Parent Responsibilities

Issaquah Montessori encourages involvement from parents. We will become an important part of your child's life and a part of your extended family.

We encourage

- Attendance at parent-teacher conferences
- Attendance at Parent Connections, curriculum nights and family functions
- Attendance at all school picnics, teas and plays
- Commitment to reading all school communications, including email messages, flyers, newsletters and white-board announcements
- Voluntary participation as a reading parent, classroom helper, material maker, laundry or sewing helper, or field-trip driver or coordinator

These activities tie your child's home and school experience together as we form an extended community.

Mission Statement

Issaquah Montessori School provides a nurturing, supportive community wherein children, parents, and teachers learn and express respect for themselves, each other and the environment. We bring the heart of our multicultural heritage to care for and benefit this community and our world.